

REGULAR MEETING

Mayor and Council

Borough of Harrington Park, New Jersey

September 19, 2022

(PAH) Call Meeting to Order

Time: 7:02 p.m.

Mayor's Announcement:

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been emailed to the BERGEN RECORD and SUBURBANITE. A copy has been filed with the Borough Clerk, and copies have been provided to individuals requesting the same.

Topic: Mayor and Council Meeting September 19, 2022

Time: Sep 19, 2022 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/88696875625?pwd=eDF4QXBldUIvalE5aUJhL3g3OVFudz09>

Meeting ID: 886 9687 5625

Passcode: 293269

One tap mobile

+13017158592,,88696875625#,,, *293269# US (Washington DC)

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 886 9687 5625

Passcode: 293269

Find your local number: <https://us06web.zoom.us/j/88696875625?pwd=eDF4QXBldUIvalE5aUJhL3g3OVFudz09>

(ALB) Roll Call:

	PRESENT	ABSENT
NAPOLITANO(AN)	X	
EVANELLA (GE)	X	
BLACKINTON(WB)	X	
WALKER (DW)	X	
PEDERSEN (JP)	X	
CHUNG (JC)	X	

Also present:

Ms. Ann H. Bistriz, Borough Clerk (ALB)

Mr. Kunjesh Trivedi (KJT)

Mr. John Dineen, Borough Attorney (JRD)

(PAH) Flag Salute

(PAH) Minutes Approval

August 15, 2022

Motion JP as amended

Second DW

Discussion amended section only noted

Vote AIF

(PAH) Consent Agenda-Resolutions-

All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.

Consent Approval:

Addendums A-I

- A. 2022-143 Award of Contract-Norma Road-NJDOT**
- B. 2022-144 Junior Fireman Membership-Nicholas E. Rossi**
- C. 2022-145 HSA Off Premises Raffle #279**
- D. 2022-146 Purchase Contract-Spatial Data Logic Co.**
- E. 2022-147 Refund of Property Tax Overpayment**
- F. 2022-148 Refund of Property Tax Overpayment**
- G. 2022-149 Refund of Property Tax Overpayment**
- H. 2022-150 Appointing Rehabco Inc. as Affordable Housing Administrator**
- I. 2022-151 Payment of Claims**

Motion GE

Second JP

Discussion none

Roll Call Vote AIF

Individual Committee Reports

(PAH) Mayor Hoelscher

(AN) Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance

In August, the ambulance corps had 32 calls: 22 in Harrington Park, 10 outside, 3 of the calls were to Allegro.

National Night Out took place.

The Fire Department had 2 drills, 3 Jr. drills, and 2 inspections.

The Fire Department was awarded 2 sets of Soft Water Rescue gear with training by the County. 14 members did full training to qualify.

Building permits for the month totaled \$12,335. YTD: \$100K

72 Schraalenburgh location: Board of Adjustment voted to approve a new building that would combine two buildings into one. Council will receive plans to review once they are received by the BOA.

Discussion for the Finance Committee in regards to a vehicle for a volunteer department is ongoing.

(GE) Police, Municipal Court, Personnel

808 calls, 227 enforcement (159 traffic, 5 radar, 63 vehicle stops)

3 officers out for a total of 6 days.

OT \$15,500 August \$6,240 to cover 8 sick days

\$6K remain in budget for 2022.

73 tickets: 34 equipment, 5 moving, 34 parking violations. YTD: 529

37 warnings, YTD: 477

Patrol: 2 summons with suspended driver's license, 10 unregistered vehicles, and 2 accidents

4,628 miles, YTD: 35,591 miles

(DW) DPW, Building & Grounds, Sanitation/Recycling

August 7 6:30 a.m.: cleared a tree from Dean Street that had fallen, tearing down electrical lines.

August 10: met with J.A. Montgomery Consulting for safety inspections.

August 16: New garbage and recycling cans, benches, and planter boxes were brought into town for its beautification project. A new F350 pickup truck was delivered from Winner Ford.

August 23: Met with County DPW to discuss Schraalenbugh Road drainage issues.

August 30: Removed a tree that had fallen from Pondside Park into a property on South Colonial Drive.

August 30 : Large limb was removed that had fallen on Dora Street.

August 31: Asphalted pot holes and depressions on The Parkway and on Lynn Street, including a sink hole by St. Anthony's church.

Throughout August:

Painted white and yellow lines on the streets and parking lots around town, including crosswalks, stop and stop bars, arrows, parking spots and handicap parking spaces.

Did litter pick up along county and Veolia properties as needed.

Recycle: 11,620 lbs. white, Curb: 17.68 tons, 10 cubic yards street sweep

(WB) Board of Health, Environmental Commission

BOH passed two ordinances:

Ordinance #764 To Amend Chapter 373 ~ Fees / Cats, Chickens, Massage

Establishments; To Amend Chapter 358 Animals, Article III, 358-24 Enforcement, and Ordinance #765 Governance for Massage Establishments.

(JP) Finance, Admin. & Exec., Grants

Health benefits increase by 20%. Committee has no idea how to implement this spike in a responsible manner. Waiting for state guidelines.

State workers will have less of an increase.

New tax rate is 2.981%.

Final tax bills have been sent out.

\$541,046 is the average home, (municipal increase only \$71).

Audit is ready for review. This will be discussed later in meeting.

Norma Road was awarded NJDOT paving grant to American Asphalt.

There were rebates for the senior tax freeze.

Six more snowflakes were ordered.

Council members were reminded to sign vouchers in Borough Hall.

Team Snap worked with Finance Committee to open up a separate account for sports fees.

(JC) Recreation Commission, Liaison to Board of Education, Public Information

There was no Recreation Committee meeting this month.

Thanked everyone for coming to Town Day.

Bidding for George Street came in at too high a rate. Committee has decided to go with Plan B, which is combining George Street project in the second round of open space funding.

(ALB) Borough Clerk/Administrator

Mrs. Novina Sculpture Placement. Ms. Novina is waiting for council response.

PAH asked ALB to reach out to Natalie Friar to work with Mrs. Novina.

Website View Report: (804 Desktop/800 mobile/ 31 tablet). Top pages are Farmers Market, CFO, and Building Department

September 22, 2022 Voter Registration Program at Allegro

September 29, 2022 Mobile MVC and County Clerks Passport Program

October 3, 2022 Street Sign Sale

Old Business

**(JP) Corrective Action Plan Recommendation for Audit 2021-Addendum J
Resolution Approving the Corrective Action Plan for the Fiscal Year Ending
December 31, 2022-152 Addendum K**

After audit recommendations: 1) Purchase order report (new), 2) review old checks and balances and clear the record.

Addendum K:

Motion: JP

Second: DW

Discussion: GE noted that as a non-financial person, the items of Addendum are bookkeeping items and speak well on how neatly the borough finances are run. PAH agreed that the finance committee and KJ are doing a good job.

Vote: AIF

New Business

(GE) Chief Murphy Recommendation Lynn Street/Semmens area.

Talk of new parking spaces west side of Semmens and east and west of Lynn (Laroche/Columbus). Restaurants are busy and creating parking problems. Painting of parking spaces in this section is desired as it is currently not marked. This would include the area on Lynn by St. Andrews. It is believed that this will improve traffic flow. Engineer needs to do study and update ordinances. JP stated that the streets may be too narrow to have parking on both sides. GE stated that the idea of painting parking spots is to give structure to how people are parking. AN said that he had no objection but suggested that maybe bookends should be considered rather than redoing all the spaces. WB agreed with AN. GE asked JRD if there is a legal requirement for the space size. Size needs to be either 9x18 or 10x20. It was agreed that even if the area is just bookended, it will still keep the area neat. GE suggested to clearly mark the ends with lines that will allow cars to park within the space.

**(JC) Rejection of Bid for George Street Tennis Courts
Resolution to Reject Bid-2022-152 Addendum L**

Motion: JC

Second: JP

Discussion: Tennis Courts JC explained cycles in order to have enough money. The project will be done in two phases. GE asked if there was a level of confidence that the project

will be better in the future. JC said that Neglia confirmed that it would better. JC stated that there was only one bidder and because of that, the project may need to be modified. GE asked if soil test will be acceptable in the future. JC responded that yes, it will be acceptable for the two years that is required to complete the project. JC said that the soil testing was currently acceptable and was performed in July. ALB was told to return bonds and letters to all applicants.

(PAH) Mayor's Report

Ordinances:

(JP) Salary Ordinance 2022 #766
Introduction by Title-Addendum M
Motion JP
Second JC
Discussion none
Roll Call Vote AIF

(PAH) Open the Meeting to the Public

Motion GE
Second JP
Vote AIF
None present

(PAH) Close the Meeting to the Public

Motion GE
Second JP
Vote AIF

(PAH) Motion for Closed Session Time:

Second
Vote

RESOLUTION

WHEREAS, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and

WHEREAS, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.

BE IT FURTHER RESOLVED that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

Return to Open Session
Adjournment-Time: 7:44 p.m.
Motion: JP
Second: GE
Vote: AIF

**Addendum A
Resolution
2022-143**

AWARD OF CONTRACT

Be it resolved by the Mayor and Council of the Borough of Harrington Park, Bergen County, New Jersey upon the recommendation of Neglia Engineering Associates that the Contract for:

**NORMA ROAD IMPROVEMENTS
(NJDOT FUNDED)**

be awarded to American Asphalt & Trucking, LLC, 818 Summer Avenue, Newark, New Jersey 07104 for the bid amount (total for the Base Bid and Alternate Bid) of One Hundred Thirty-Two Thousand Five Hundred Sixty-One Dollars and Seventy-Three Cents (\$132,561.73), being the lowest bid of five (5) bids submitted for the total of the Base Bid and Alternate Bid portions of the project. This Resolution is to take effect upon certification of this Resolution by the Borough Treasurer that sufficient funds are available.

Dated: _____ Certified: _____
Treasurer

Dated: _____ Approved: _____
Mayor

**Addendum B
Resolution
2022-144**

Harrington Park Volunteer Fire Department Junior Membership

WHEREAS the Mayor and Council of the Borough of Harrington Park approve the admittance of the following member in the Harrington Park Junior Volunteer Fire Department:

Nicholas E. Rossi

BE IT RESOLVED that applicants shall also be approved for membership with the signed permission of his/her parent or guardian and medical examination

**Addendum C
Resolution
2022-145**

Off Premises Raffle-HSA #279

BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the Off-Premises Application RA # 279 for Harrington Park Home and School Association, to be held on October 14, 2022 3pm, 191 Harriot Avenue, Harrington Park be approved as submitted providing all rules and regulations of Legalized Games of Chance Control Commission are adhered to.

**Addendum D
Resolution
2022-146**

**RESOLUTION AUTHORIZING PURCHASE CONTRACTS WITH CERTAIN APPROVED
BERGEN COUNTY COOPERATIVE COUNCIL CONTRACT VENDORS PURSUANT TO
N.J.S.A.40A:11-10**

WHEREAS, the Borough of Harrington Park is a party to a cooperative purchasing agreement with the Bergen County Cooperative Pricing Council (#CK04) a cooperative purchasing program organized pursuant to N.J.S.A. 40a:11-10 and N.J.A.C. 5:34-7.11; and

WHEREAS, the New Jersey Cooperative Purchasing Alliance, Bergen County Bid# BC-BID-21-68 authorizes a municipality to purchase goods and services through duly-formed cooperative purchasing system without advertising for bids; and

WHEREAS, the procurement of goods and services through a cooperative purchasing program is considered to be an open and fair process under the New Jersey Pay-to-Play Law N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the Borough of Harrington Park has a need to purchase, on a timely basis, goods or services utilizing Bergen County Cooperative Pricing Council contracts during 12/6/21 through 12/5/2022; and

WHEREAS, further the Chief Financial Officer of The Borough of Harrington Park has certified that there is sufficient funding available to spend in the accounts of C-04-55-222-763-006 for \$15,600.00 and hosting services for \$3750.00/ Year.

WHEREAS, the Borough of Harrington Park plans to utilize the Bergen County Cooperative Pricing Council Contract Vendors listed on the attachment, such transaction shall be subject to all conditions applicable to the current Bergen County Cooperative Pricing Council contracts; now, therefore

BE IT RESOLVED, by the Mayor and Council of the Borough of Harrington Park, in the County of Bergen, that the Qualified Purchasing Agent is hereby authorized to purchase goods or services in 2022 from the approved Bergen County Cooperative Pricing Council Contract Vendors on the attached list, pursuant to all conditions of the individual contracts; and

BE IT FURTHER RESOLVED that, pursuant to N.J.A.C. 5:30-5.5(b), prior to placing any order for goods or services in accordance with this Resolution, a certification of available funds shall be executed by the Chief Financial Officer and attached to the file copy of the purchase order or other similar document.

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
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Spatial Data Logic Inc. enterprise licensing, software \$15,600 and \$3750
285 Davidson Ave, installation, data import, training
Suite 302
Somerset, NJ 08873

Addendum E
Resolution
2022-147

Refund for Overpayment of Property Taxes

Refund due to overpayment of Property Taxes due to an overpayment by wire transfer from CORELOGIC on August 3rd, 2021 (3rd quarter 2021) on July 9th, 2021 (2nd & 3rd quarters 2021) from Empire Title Co. both for \$3,204.54

<u>Block</u>	<u>Lot</u>	<u>Property Owner</u>	<u>Address</u>	<u>Amount</u>
1310	8	Vergara	20 Giles Road	\$3,204.54

Refund due to overpayment of Property Taxes due to an overpayment by wire transfer from CORELOGIC on November 9th, 2021 (4th quarter 2021) on October 14th, 2021 (4th quarter 2021) from NJ Lenders Title Co. both for \$3850.22

<u>Block</u>	<u>Lot</u>	<u>Property Owner</u>	<u>Address</u>	<u>Amount</u>
414	5	SAMIMI	22 RIDGE ROAD	\$3,850.22

WHEREAS, Corelogic has requested that the refunds be issued to Corelogic, where they will, in turn credit back the homeowners escrow accounts internally

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the Chief Financial Officer shall issue refunds in the total amount of \$7,054.76

Addendum F
Resolution
2022-148

Refund for Overpayment of Property Taxes

Refund due to overpayment of Property Taxes due to an overpayment by wire transfer from CORELOGIC on July 29th, 2022 (4th quarter 2022) on July 25th, 2022 (4th quarter 2022) from the new homeowner Dong Joo Lee. both for \$2,465.11

<u>Block</u>	<u>Lot</u>	<u>Property Owner</u>	<u>Address</u>	<u>Amount</u>
901	46	LEE	23 Downing Place	\$2,465.11

WHEREAS, the homeowner, Dong Joo Lee has requested that the refund be issued to himself at his home address of 23 Downing Place, Harrington Park, NJ 07640

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the Chief Financial Officer shall issue refunds in the total amount of \$2,465.11

**Addendum G
Resolution
2022-149**

Refund of Overpayment of Property Taxes

Refund due to overpayment of Property Taxes due to an overpayment by wire transfer from LERETA on JULY 30TH, 2021 (3rd quarter 2021) on JULY 26TH, 2021 (3rd quarter 2021) from Blueland Title Agency both for \$3,466.07

<u>Block</u>	<u>Lot</u>	<u>Property Owner</u>	<u>Address</u>	<u>Amount</u>
723	18	Leeoh	17 Dean Str	\$3,466.07

Refund due to overpayment of Property Taxes due to an overpayment by wire transfer from LERETA on OCTOBER 27th, 2021 (4th quarter 2021) on OCTOBER 20th, 2021 (4th quarter 2021) from Safeland Title both for \$1,995.30

<u>Block</u>	<u>Lot</u>	<u>Property Owner</u>	<u>Address</u>	<u>Amount</u>
1319	14	D'Apolito	38 Semmens Rd	\$1,995.30

WHEREAS, LERATE has requested that the refunds be issued to LERETA, where they will in turn credit back the homeowners escrow accounts internally

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the Chief Financial Officer shall issue refunds in the total amount of \$5,461.37

**Addendum H
Resolution
2022-150**

**Resolution Borough of Harrington Park appointing Rehabco, Inc.
as Affordable Housing Program Administrator**

WHEREAS the Borough of Harrington Park did on November 21, 2017 sign an Agreement with Fair Share Housing in satisfaction of the Boroughs obligations pursuant to resolution of the COAH suit;

WHEREAS pursuant to the Agreement the Borough is required to appoint an Administrative Agent for purposes of enforcing the Affordable Housing Program referenced in the settlement agreement;

WHEREAS those entities that qualify as administrative agents perform specialized and unique services, the Borough of Harrington Park is desirous of appointing Rehabco, Inc. as the Administrator of the Affordable Housing Program referenced in the settlement agreement without public bidding as authorized by statute;

WHEREAS Rehabco has proposed on page 14 of their Agreement to begin to perform the work necessary for the sum of \$2500/per month for the first year and an additional \$4000 for the creation of an "Affordable Housing Operating Manual" and an additional \$4000 for the development of the boroughs "Affirmative Marketing Plan", in addition to other fees that will be

charged to the owners or landlords of property subject to the program as detailed in page 14 of the proposal.

Whereas, the services of Rehabco, Inc. are necessary to receive substantive certification of the Boroughs obligation pursuant to agreement and determined to be in the best interest of the health, welfare and safety of the Borough;

NOW THEREFORE BE RESOLVED by the Mayor and Council that the Mayor, Clerk or such of the authorized person shall execute such documents as is necessary to establish Rehabco, Inc. as the Administrator for Affordable Housing in the Borough of Harrington Park.

**Addendum I
Resolution
2022-151
Payment of Claims**

WHEREAS, claims have been submitted to the Borough of Harrington Park in the following amounts under various funds of the town:

Current Appropriations (2021)	\$	140.00
Current Appropriations (2022)	\$	73,362.19
General Capital Fund	\$	275,215.25
Animal Trust	\$	13.20
Miscellaneous Trust	\$	9,929.59
Affordable Housing Trust	\$	
Open Space Trust Fund	\$	3,532.00
Grants	\$	1,600.00
Escrow	\$	
Total	\$	363,792.23

WHEREAS, above claims have been listed and summarized in the attached Bills List Report, and the corresponding vouchers have been reviewed and approved by the department head, Borough Council, and the chief financial officer; and

WHEREAS, the Chief Financial Officer has determined that the funds have been properly appropriated for such purposes and are available in the Borough of Harrington Park and that the claims specified on the schedule attached hereto, following examination and approval by the Council and Chief Financial Officer and Department Head be paid and checks issued accordingly; and

WHEREAS, claims have already been paid in the following amounts for the purpose specified below:

Payroll- Salaries/Wages	\$ 132,570.93
Payroll- Salaries/Wages	\$ 133,755.91
Payroll- Salaries/Wages/disability	\$
Payroll-Salaries/Wages/disability- Other Funds	\$
Local School-	\$ 2,207,052.00
Regional School –	\$ 566,419.80
Capital Fund/Health Benefits/Pensions	\$ 44,167.60
Debt Services Principle (bond)	\$
Debt Services Interest/Levy Transfer OPEN space	\$ 94,085.00
Debt Service Loan/Interest (NJEIT)	\$ 10,661.00

TOTAL \$ 3,188,712.24

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the claims totaling **\$3,552,504.47** be approved and ratified respectively.

Addendum J

Corrective action plan AUDIT 2021 Borough of Harrington Park:

Comment 1: Purchase orders for Recurring expenses be recorded in the Current Fund and the purchase order report for the General Capital fund be integrated with the general Ledger.

Action: CFO will encumber the purchase order of recurring expenses and will also, integrate capital fund with GL.

Comment 2: all old outstanding checks, miscellaneous adjustments and inter account balances on the bank reconciliations be reviewed and cleared of record.

Action: CFO will review and clear up all the old outstanding checks and adjustments from all funds.

Addendum K

Resolution

2022-152

RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN FOR THE FISCAL YEAR ENDING DECEMBER 31, 2021

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to cause an annual audit of its books, accounts and financial transactions to be made and completed within six months after the close of its fiscal year; and,

WHEREAS, in accordance with OMB Circular A-133, 98-07, and Local Finance Notice CFO 97-16, all local government units must prepare and submit a Corrective Action Plan as part of the annual audit process, and,

WHEREAS, the Corrective Action Plan shall cover all findings and recommendations, including state, federal, and general or financial statement findings in the audit report; and,

WHEREAS, the Chief Financial Officer shall prepare said Corrective Action Plan with the assistance from other officials affected by the audit recommendations; and,

WHEREAS, the Corrective Action Plan must be approved by the governing body of the local unit and is to be submitted to the Division of Local Government Services; and,

NOW THEREFORE BE IT RESOLVED, by the Municipal Council of the Borough of Harrington Park that the Corrective Action Plan for calendar year December 31, 2021 is hereby approved. A copy will be sent to local Finance board.

**Addendum L
Resolution
2022-153**

REJECTION OF BIDS

Be it resolved by the Mayor and Council of the Borough of Harrington Park, Bergen County, New Jersey upon the recommendation of Neglia Engineering Associates that the Bids for:

**George Street Tennis Court Improvements
(Bergen County Open Space Funded)**

be rejected as the bids exceeded the Borough's appropriation for the project. Therefore in accordance with N.J.S.A. 40A:11-13.2b, Neglia Engineering Associates recommends that the Borough of Harrington Park reject the accepted bid(s).

Be it further resolved, that the Borough Clerk is hereby authorized and directed to return the certified checks and/or bid bonds of the unsuccessful bidders.

Be it further resolved, by the Mayor and Council of the Borough of Harrington Park, Bergen County, New Jersey that the Borough Clerk is hereby directed to re-advertise for bids.

Dated:

Certified: _____
Treasurer

Dated:

Approved: _____
Mayor

**Addendum M
Proposed Ordinance #766
Salaries 2022**

Salary Ordinance 2022			
Ordinance # 766			
Description	Full Time or Part Time	Manner of Payment	Salary 2022

Borough Clerk, Registrar of Vital Statistics, Asst. Search Officer	F	C	\$ 68,0
Administrator	F	C	\$ 12,0
Deputy Clerk			\$0-\$55000
Newsletter Writer	P	D	16.24/Hr
Affordable Housing Liaison	P	C	500-1500
Primary Affordable Housing Liaison	F	S	\$ 1,0
Secondary Affordable housing Liaison	F	S	\$ 1,0
Assessor	P	C	\$ 17,4
Qualified Purchasing Agent	F	C	\$ 4,3
Chief Financial Officer/Tax Collector/Tax Search Officer/ Treasurer	F	C	\$ 113,0
Clerk/Secretary:			\$
Accounts Clerk (CFO assistant)	P	D	\$15-25
CFO assistant/Accounts Clerk/Deputy Tax collector - March 18 2021	F	C	\$ 56,1
Non-Flexible and Assigned (CFO assistant)	P	D	\$15-25
Environmental Commission	P	E	\$ 8
Planning Board / Board of Adjustment	P	D	
Construction:			\$
Construction Code Official- from April 1 2021	P	C	\$ 14,2
Property Maintenance Enforcement Official	P	C	\$ 7,0
Electrical Sub-Code Official	P	C	\$ 8,8
Building Inspector from 04-01-21	P	C	\$ 6,1
Building Sub-Code Officer	P	C	\$ 10,2
Building Sub-Code Officer 04-01-21	P	C	\$ 9,1
Fire Protection Sub- Code Officer from 04-01-21	P	C	\$ 8,1
Plumbing Sub-Code Official	P	C	\$ 12,7
			\$
Technical Assistant/Clerk Construction Code Officer	P	C	\$ 26,0
Technical Assistant/Fire Prevention	P	C	\$ 2
Zoning Officer	P	C	\$ 6,2
Fire Prevention Official/ Fire Marshall- From November 1 2021st Payroll	P	C	\$ 9,6
RCCO Inspector from April 1 2021	P	C	\$ 3,5
Magistrate	P	C	\$ 15,0
Magistrate Fee Special Ct. Session	P	F	\$ 1
Office of Emergency Management	P	E	\$ 2,5
Payroll Clerk	F	C	\$ 24,1
Police Chief	F	C	\$ 187,0
			\$
Prosecutor	P	C	\$ 8,0
Alternate Prosecutor	P	G	\$ 3,1

Public Defender	P	F	\$ 1
Sanitarian	P	C	\$ 12,9
Sanitarian from First Payroll in November 2021	P	C	\$13,728.54-\$1
School Guards (Hired prior to 9/2009)- (1.5 Hrs./Day)	P	D	\$44.74/Day
School Guards (Hired after 9/2009) -(1.5 Hrs./Day)	P	D	\$34.33/Day
School Guards Hired after 9/2009 with 5-year consecutive service (1.5/Hrs./Day)			\$39.33/Day
School Guards - Special Assign	P	D	\$
Secretary:			\$
Board of Health	P	D	\$16.24/Hr.
Recreation Commission	P	D	\$16.24/Hr.
Tax Assessor	P	D	\$16.24/Hr.
Sub-Registrar	P	E	\$500-\$2000
Temporary & Part-Time D.P.W. & Recycling	P	D	\$15-25/Hr.
Temporary Office Assistant	P	D	\$15-25/Hr.
Town Nurse	P	D	\$15-25/Hr.
Public Works Department:			\$
DPW Superintendent as of 01/01/21	F	C	\$ 117,0
DPW Superintendent from 01-01-2021			
DPW Recycling	P	D	\$16.24/Hr.
DPW Foreman	F	S	\$ 4,5
Deputy Foreman	F	S	\$ 2,5
Recreation Secretary	P	D	\$16.24/Hr.
Recreation Director	P	C	\$16.24/Hr.
Recreation Director as of March 1 2021	P	D	\$16.35/Hr.

Manner of Payment (Explanatory references to the above)

- A - Annual Salaries - paid quarterly during first pay period of March, June, Sept. and Dec.
- B - Per meeting - vouchered
- C - Annual salaries - paid on a bi-weekly basis
- D - Hourly basis - paid bi-weekly on a submitted voucher
- E - Annual Salary - paid once a year
- F - Per session - vouchered
- G - Paid quarterly - vouchered
- H - Annual Salary - paid monthly
- I - Hourly basis- on submitted voucher - paid monthly
- S- stipend paid- included in salary

All full time (non-contractual, non-flexible/assigned) Borough Hall employees are given an annual allowance of \$400.00 for prescription glasses. This allowance may be used for the employee's spouse and/or children, It may not exceed \$400.00 per year. Reimbursements will be paid by submitted vouchers.

VACATION PAY: Full-time Borough employees are entitled to paid vacations as follows:

Six Months- 1Year Employment	1 Week
	2
2-5 Years	Weeks
	3
6-10 years	Weeks
	4
11-15 Years	Weeks
	5
16 & Over	Weeks

OVERTIME: There is no provision for overtime in this Ordinance.

EFFECTIVE DATE:

This Ordinance shall take effect immediately after passage and publication as provided by law and shall be retroactive to January 1, 2022

LONGEVITY: All full-time employees will be paid the following percentages of their base pay as shown: (Includes DPW Superintendent)

5 years continuous full-time Borough employment 1-1/2%

8 years continuous full-time Borough employment 3%

Above increment to be included in equal installments in regular pay periods.

**Any full-time Borough Hall employee hired before December 31, 1997, is eligible for longevity.

LONGEVITY: All full-time DPW & Police Department employees will be paid the following percentages of their base pay as shown: (Excludes DPW Superintendent)

5 years continuous full-time DPW/Police Dept. employment 1-1/2%

8 years continuous full-time DPW/Police Dept. employment 3%

11 years continuous full-time DPW/Police Dept. employment 4%

14 years continuous full-time DPW/Police Dept. employment 5%

18 years continuous full-time DPW/Police Dept. employment 6%

23 years continuous full-time DPW/Police Dept. employment 7%

**Any DPW/ Police employee hired BEFORE January 1, 1995, is eligible for longevity.

Non Flexible and Assigned Employee :

25 scheduled
hours. With 5 paid
vacation days & 8
paid sick days.
1year of continues
employment with
Finance
Department with
scheduled hours of
work. Have

prescription
glasses
reimbursement for
\$400.00

Flexible and Assigned Employee:

No scheduled
hours per day and
per week